

Headteacher: Mr Chris Johnson

Telephone: 01233 622510
Email: reception@phoenix-primary.kent.sch.uk
Web: www.phoenix-primary.kent.sch.uk
Twitter: @Phoenix_Ashford

Phoenix Community
Primary School
Belmont Road
Ashford
Kent
TN24 9LS



Creating opportunities for everyone

15th September 2021

Dear Parent/Carer,

PTA Annual General Meeting (AGM)

I hereby give notice of the AGM of the Phoenix School PTA, to be held on Thursday 7th October 2021. The meeting will commence at 3.30pm. We anticipate that the AGM should last approximately 15 minutes.

The PTA plays a vital part in the school community and all parents, as members of the PTA, are invited to support the AGM. This is your chance to see how the funds you have helped to raise have been used for the benefit of the children at our school.

The AGM is also an opportunity for you to elect the PTA Committee, to represent the association throughout the forthcoming academic year. Nominations should be sent in advance of the AGM, for existing committee members willing to stand for re-election and for anyone wishing to stand as an Officer or Ordinary Committee Member, for the first time.

If you would like any further information about what is involved in being a Committee Member, please speak to Diane Davis or Kelly Austin

Please return the slips below as soon as possible, or by Monday 4th October 2021 at the latest.

We look forward to seeing you on Thursday 7th October 2021

Regards

Chair



I/We shall/shall not be attending the AGM afternoon on Thursday 7th October 2021 at 3.30pm

Signed
Name.....

Print

NOMINATION FOR OFFICER/MEMBER OF THE PTA COMMITTEE

Nominee

For position of: Chair/Secretary/Treasurer/Other Officer/Ordinary Committee Member [mark one]

Proposer..... [please sign and print name] Seconder [please sign and print name]

I agree to my nomination for the position of

Signed Date

