

Headteacher: Chris Johnson

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TN24 9LS



27<sup>th</sup> April 2022

Dear Parent/Carer,

I am writing to you with regards to the important role and support that school governors provide. At Phoenix we really appreciate all of our governors and we need them to ensure the school runs appropriately.

The governing body is responsible for making sure the school improves each year. It sets the direction and make sure the school is meeting its targets, whilst allowing the headteacher and teaching professionals to manage the school on a day to day basis.

Governors attend meetings where reports about the school's progress are discussed, they test information received by asking questions and make sure the school spends its budget wisely against the priorities shown in the school plan.

The Governing Body has a range of duties and powers, and a general responsibility for the conduct of the school with a view to promoting high standards of educational achievement. This includes:

- Setting targets for pupil achievement
- Managing the school's finances
- Making sure the curriculum is balanced
- Appointing senior staff
- Reviewing staff performance and pay
- Deciding how, in strategic terms, the school should be run

KCC provide information, support and training for all governors.

To be a school governor you must be over 18 years old but no formal qualifications are needed. Everyone has experience and skills to offer, so an effective governing body has people from different backgrounds with a mix of skills.



*Responsibility ~ Courage ~ Collaboration ~ Reflectiveness ~ Independence ~ Resilience*

A good governor has:

- common sense
- the ability to work in a team
- an interest in education and a commitment to the school
- patience, energy, enthusiasm and some spare time
- a willingness to listen, learn and to spend time in school
- a willingness to undertake training.

At present we have an opening for a new parent to join the governing body and would urge you to consider this role.

If you would be willing to assist us and would be interested in applying to become a governor, you would need to complete and return the attached form. If you would like some more information before applying the please contact the school office who will arrange for you to meet with Mr Winston Michael, our Chair of Governors who will be able to discuss this with you further.

If we receive more applications than available spaces, then we will hold a confidential ballot of parents to vote for their chosen candidate.

Thank you for your continued support.

Yours sincerely,

A handwritten signature in cursive script that reads "Chris Johnson".

Mr Chris Johnson  
Headteacher